NorWest Youth Hub Program Assistant
Summer Student

1.0 EFT
Term position from July 6, 2020 to August 28, 2020

Summary of Job Description
The Program Assistant will be responsible for planning and delivering programs and supporting summer activities, including youth drop-in. The programs & drop-in will be offered to a set number of youth and in keeping with public health and social distance guidelines. The successful candidate will assist with getting program supplies ready, serving snacks, and being welcoming to youth accessing our drop-in over the summer. We are seeking a candidate who enjoys working on multiple activities and goals, is well-organized, enjoys working with youth, and is passionate about social justice issues.

QUALIFICATIONS

- High School Diploma required
- Applicants must be between 16 and 24 years old
- Current enrolment in post-secondary education Program an asset
- Experience with program development, group facilitation, community outreach
- Ability to work outdoors, engage in physical labour in hot or inclement weather
- Leadership experience working with youth, volunteers and community members
- Demonstrated ability to work with children and youth
- Demonstrated ability to work with diverse and vulnerable communities
- Able to work weekends and evenings as required
- Experience in food handling and preparation

Closing date: June 22, 2020

Kendra Monk, Youth Hub Coordinator
NorWest Co-op Community Health
785 Keewatin Street Winnipeg, MB R2X 3B9
Email: kmonk@norwestcoop.ca
Fax: 204.938.5994
www.norwestcoop.ca

We thank everyone who expressed interest but only those selected for an interview will be contacted.